

CITY OF JENNINGS, MISSOURI

APPLICATION FOR COMMERCIAL OCCUPANCY CERTIFICATE

All applications must be reviewed by the Building Commissioner for Compliance with the Zoning Regulations and ALL necessary inspections must be completed before an Occupancy Permit can be issued. Show a copy of the lease agreement signed by applicant and owner of the property. A business license CANNOT be obtained until an Occupancy Permit is issued.

FEE: \$100.00 Inspection Fee (includes inspection and one (1) re-inspection)
\$100.00 Commercial Occupancy Certificate

Name of Proposed Business: _____

Type of Business: _____

Business Address: _____

Business Phone Number: _____

SPECIFIC USE OF PREMISES (note below if retail sales, shoe sales, manufacturing, warehouse storage, type of service performed and/or type of merchandise)

Owner of Business: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone # _____ Date of Birth: _____ DL#: _____

Business Manager: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone # _____ Date of Birth: _____ DL#: _____

Property Owner: _____ Phone # _____

Home Address: _____ City: _____ State: _____ Zip: _____

Date: _____ Signature of Applicant _____

Official use only

INSP. DATE: _____ TIME: _____ ZONING DISTRICT _____ NAICS CODE _____

INSP. FEE DATE PAID: _____ APPLICATION APPROVED BY (CODE OFFICIAL): _____

PERMITTED USE: _____ C.U.P (conditional use permit): _____ DATE PERMIT REVIEWED/APPROVED: _____

PERMIT #: _____

INSPECTIONS ARE INVALID AFTER 120 DAYS FROM THE DATE OF INSPECTION